

SMITH'S NEW HOME ORIGINAL FREE WILL BAPTIST CHURCH

Fellowship Building Use and Maintenance

General

Minimum donation for use of the fellowship building is \$ 50.00 per event. This form does not infer or allow admission to the main church building and is only for use of the Fellowship Building. Admission to and use of the main church building is granted only by the pastor or board of deacons.

Event dates will be reserved by calendar, with approval of the church officers, who will give preference to historical use.

The responsible person for use of the Fellowship Building is the church member who signs this form. All supplies including Plates, Cups, Napkins and utensils are furnished by the member.

The church officers including the trustees (Muriel Tyndall 527-9507, Carl Tyndall 286-8575 and Wesley Smith 560-1920) along with Deacons, Treasurer or Pastor may administer the calendar and collect donations.

SPECIAL NOTICE

THE GRAY PANELS LOCATED ON ALONG THE OUTER WALLS ARE ACCOUSTIC PANELS. THEY SHOULD NOT BE TOUCHED OR MOVED. PLEASE OBSERVE THESE GUIDELINES AND NOTE THAT IF DAMAGE OCCURS TO THE PANELS OR ANY OTHER ITEMS DURING THE EVENT, THE COST OF REPAIRS WILL BE THE RESPONSIBILITY OF THE SIGNING MEMBER AND WILL BE IN ADDITION TO THE DONATION.

Post Event Checklist

1. Remove all items not belonging to Smith's New Home Church.
2. Remove and dispose of all food and trash from the trash receptacles and refrigerator.
Remove All trash bags from the fellowship building and church property.
3. Sweep Floors and clean building after the event.
4. Remove decorations and place tables and chairs in their original positions.
5. Check and clean restrooms after the event.
6. Report any damage that may have resulted from the event to the trustees or pastor.

Member's Certification

I acknowledge receipt of a copy of the rules covering the use of the fellowship building and agree to be governed by them.

Event Date _____

Member Signature



Donation received and forwarded to treasurer _____

Church Officer Signature

Original to Church/Copy to member

Not applicable for church sponsored events

Revised 2/12/2024